

## Call for Service

### Officer Decision

1. Release 2. Cite/LOT & Release 3. Arrest/Detain & Transport 4. Cite/LOT, Refer for Screening & Release 5. COT Referral

If #4 or #5, officer suspects a referral for help with mental illness or chemical dependency is needed, officer asks person: "Are you willing to do a screening by phone?"

if yes

if no

Call (507) 508-4291

\*Phone is answered by Community Based Coordinator during business hours or by screener after hours.

Officer provides basic information to screener and remains with individual:

1. Individual's name
2. ICR
3. Charge status

Screener asks individual for verbal approval to release information to/between:

- Law Enforcement Agency
- Blue Earth County Human Services
- Horizon Homes (if after hours)

Due to inability to have a phone conversation: Mobile Crisis Team could respond in person (delay possible)

- Officer remains on-site. Call (507) 508-4291

Due to unsafe or problematic location: Voluntarily transport to pre-booking for screening

Due to not wanting screening services: Could be a refusal

### Screening Begins

Complete 2-page screening document

\*If at any time the screener cannot complete the screening by phone, an alternate plan with the officer should be discussed. (Consider on-site or pre-booking.)

Once screening is complete, use the information to complete the Results & Referral Form

- Screener completes section 1-4.
- Officer provides screener information for section 5.
- Officer and screener sign section 6 (or verbal approval is given), but do not fill it out; Community Based Coordinator will complete remainder of this section with participant at their first meeting.

If eligible for services, screener asks officer: "Are you requesting services for this individual?"

\*Document response on Results & Referral Form (Officer signature line).

If eligible, officer requests/refers, and person is willing,

- Appointment time and location is given to meet with Community Based Coordinator or
- Notify person they need call the Community Based Coordinator within 24 hours to set up appointment by calling (507) 304-4856 or (507) 304-4857.

### End Call

If screening was conducted by HH, all information collected by the screener must be scanned and emailed to: [YLP@blueearthcountymn.gov](mailto:YLP@blueearthcountymn.gov)

- Screening
- Results and Referral
- Verbal Release of Information
- Narrative Documentation